

FACULTY LEADERSHIP:

New Specialty Registrar Sub-Committee Recruiting Members



Sub-Committee Aims and Objectives

The Sub-Committee represents the interests and views of ICM Specialty Registrars (StRs) throughout their training and reports into the Faculty's Training, Assessment and Quality Committee.

The aims and objectives for the Sub-Committee are as follows:

- Forum for discussion and representation of views through StR reps on Board and raising any problems and solutions via the Training, Assessment and Quality Committee
- Produce and source materials for *Trainee Eye*, seek ways to develop the publication further
- Collaborate with external stakeholder groups
- Identify ways to improve training experience and ICM StR wellbeing
- Liaise with wider StR network
- Respond to requests from the Dean, Board, standing Committees and any other sub-committees or working parties for representation, comment or opinion from ICM StRs in training
- Assist in the production of educational resources for ICM training.

The role and you

Terms of Office: The term of office for members is planned to be two years in the first instance.

Person Specification:

- **Essential:** Be a Trainee Member in good standing with the Faculty of Intensive Care Medicine in active practice at ST3 or higher in an ICM CCT programme (single/dual/triple/joint).
- **Essential:** Have a least 6 months of training still to complete upon taking up position on the Sub-Committee
- **Desirable:** Experience of training representation or relevant projects undertaken locally or nationally.

Diversity, equality, and inclusion is an integral part of our culture at FICM, so it is important to us that this is reflected in our recruitment practices. We strongly encourage applications from individuals from all ages, races, genders, sexual orientations, ethnicities, and perspectives to ensure we maintain an inclusive culture that encourages, supports, and celebrates our differences.

It is recommended that applicants discuss their appointment with their Deanery and RA/TPD, colleagues and senior management, to ensure they can dedicate the appropriate time to the role.

Application: Please submit a short statement of no more than 300 words explaining your interest in the role and the skills you will bring to the Sub-Committee. The statement will be shared with the appointment panel.



Support

This is a new endeavour for the Faculty. On beginning your appointment, you will join a new Sub-Committee with the elected FICM StR Representatives. They will support you from your first meeting and throughout the first year. We intend the StR Sub-Committee to have a positive and open work environment and the FICM team will also be on hand to support you and with any subsequent workflows.



Responsibilities

- Sub-Committee Members are expected to attend all meetings (more info below).
- Members are expected to take an active part in the work of the StR Sub-Committee, including:
 - Taking part in Sub-Committee discussions (at meetings and between meetings by email).
 - Taking personal responsibility for work streams and projects.
 - Taking corporate responsibility for Sub-Committee decisions/positions
 - Attending occasional events to do with the Sub-Committee's work.
 - Reading all relevant written and online materials that are sent to Sub-Committee members.
- Producing research or written documents from time-to-time including contribution to the FICM newsletters, *Trainee Eye* and *Critical Eye*, and the Faculty website.



Meetings

- Typically, StR meetings will take place quarterly, with three virtual meetings and one face to face meeting per year.
- Meetings discuss, prioritise, commission and review work streams. They are open and friendly days where all members are invited to contribute and innovate.
- Travel expenses are reimbursed subject to the usual arrangements.
- **Disclosures of interest:** All Sub-Committee Members should disclose to the Chair any relevant conflicting interest of any kind (financial or otherwise) arising in relation to any item on the agenda.

Meeting arrangements

- The business of a meeting of the Sub-Committee will comprise the minutes of the previous meeting, and may include presentations, progress updates on projects and initiatives, and the receipt of minutes of Committees of relevance to ICM StRs.
- Copies of the agenda and accompanying papers will be sent to Sub-Committee members in advance.
- Members can request the chair to add items to the agenda in advance of the meeting.
- All members are encouraged to feel able to speak freely and contribute to the discussions.



Meeting dates

Applicants should ensure that they are available to attend meetings on the following dates:

- 09:00 – 12:00 **Thursday 09 June** 2022 (Virtual)
- 10:30 – 13:00 **Wednesday 07 September** 2022 – meeting in person at the RCoA with lunch
- 09:00 – 11:30 **Tuesday 15 November** 2022 (Virtual)



Contact us

- Any questions? Email us at contact@fcm.ac.uk and we will answer your query.