

## **Guidance for Supervised Learning Event (SLE) Assessors**

The principles of the following guidance apply to assessments completed as part of the ICM curriculum.

1. Assessors should be familiar with the ICM curriculum as well as the principles of assessment and feedback in medical education.
2. An SLE is a formative assessment; therefore it should be completed to provide as much useful information as possible. An SLE should be used as a record of learning rather than a record of experience.
3. Whilst it is the responsibility of the assessor to determine if they are suitably placed to complete an assessment, educational supervisors should be mindful of the range of assessors accessed when making summative judgements. It is expected that the majority of SLEs would be completed by consultants.
4. Assessors must be independent practitioners for any area of knowledge or skill they are assessing.
5. The assessment of a practical skill can be appropriately done by any person who is fully independent in that skill.
6. For doctors undertaking stage 2 training, best practice would be for an ACAT, mini-CEX or a CBD to be completed by a consultant. For doctors in stage 1 training, it may also be appropriate for doctors in stage 3 to complete these assessments.
7. Assessors and assesseees should be cognisant of cultural hierarchies that might influence an assessment. An example would be a trainee who has returned after a break in training being assessed by a doctor who was previously junior to them in a training programme.
8. It is generally inappropriate for a doctor in training to assess a colleague in the same or higher stage of training.
9. It is inappropriate for doctors in training or ACCPs to complete summative assessments. These assessments should be completed by medical staff designated by the faculty tutor to do so.
10. If assessments are to be completed by doctors who are not training in ICM or consultants with LLP access, they should be completed as an 'external assessor'.
11. For doctors in training to gain the LLP functionality to complete assessments, they should email [llp@ficm.ac.uk](mailto:llp@ficm.ac.uk)