

**FACULTY LEADERSHIP:**

Professional Affairs and Safety Committee (FICMPAS)

**COMMITTEE AIMS & OBJECTIVES**

The Committee coordinates and oversees the Faculty’s focus in the areas of:

1. ***Professional Affairs:***clinical effectiveness, standard setting, guideline development, continuing professional development (CPD) and the integration of any such areas into the revalidation process.
2. ***Patient safety****:* improving patient and staff safety in intensive care medicine.
3. ***Quality improvement:*** establishing, maintaining and improving good practice in intensive care medicine as it relates to professional affairs and safety.
4. ***Legal and ethical matters****:* conducted the Committee’s Legal and Ethical Policy Unit. Members of this group are appointed separately.

**Confidentiality:** Members of the Committee should observe total confidentiality with respect to any discussions or papers considered confidential or sensitive, except where disclosure has been formally permitted.

**THE ROLE & YOU
Terms of Office:** The term of office for Committee members is three years. Second terms are at the discretion of the Faculty Board.

**Person Specification:** We have four positions available for consultants and SAS/specialty doctors in intensive care medicine. Those eligible must meet the following essential criteria:

* Be a Fellow Associate Fellow, Member or Associate Member of the FICM in active practice
* Have a demonstrable interest and some experience in the Committee’s focus areas as above.

**QI Lead:** In this round of recruitment we are specifically looking for a new committee member to take over as Quality Improvement lead for the FICM. Interested applicants should identify this preference in their application to join the Committee.

The QI lead will:

* Lead on QI related projects, including the RCoA QI compendium when required.
* Ensure FICM QI related resources are up to date.
* Be the point of contact for QI related enquiries.
* Represent the FICM at external QI related meetings and events as required.

**We welcome and actively seek to recruit people regardless of race, religion, ethnic origin, disability, age, gender and sexual orientation.**

It is recommended that potential Committee Members discuss their appointment with hospital colleagues and senior management, to ensure they can dedicate the appropriate time to the role.

**RESPONSIBILITIES**

* Committee Members are expected to attend all meetings.
* Members are expected to take an active part in the work of the FICMPAS, including:
* Taking part in committee discussions (in person and by email).
* Taking responsibility for workstreams and projects.
* Attending other events (i.e. guideline development meetings) to do with the committee’s work.
* Reading all relevant written and online materials that are sent to members.
* Producing written documents from time-to-time including contribution to the FICM newsletter, *Critical Eye*, and the Faculty website.
* Committee members may also be asked to represent the Faculty on external bodies such as the GMC, Partner Colleges or the Academy of Medical Royal Colleges.

**BENEFITS**

By joining an FICM committee you can

* Contribute to and influence FICM projects, policies and strategy
* Obtain CPD and/or support for appraisal and revalidation
* Support FICM in its work to maintain high standards of practice and improve patient care
* Gain insight into national opportunities and challenges which intensive care medicine
* Help advocate for intensive care medicine on the national stage
* Gain committee experience

**SUPPORT**On beginning your appointment you will be supported by the Chair and other committee members. FICMPAS, like all Faculty groups, is a positive and open work environment and the FICM Secretariat will be on hand to support you as you join and with subsequent workflow. This includes learning how to undertake tasks with which you are not already familiar.

**MEETINGS**

* Typically, meetings take place quarterly.
* There will be a combination of virtual and in-person meetings. This will be specified in advance (see below).
* Travel expenses are reimbursed subject to the expenses policy.
* Members may not send delegates to attend in their place.

**Disclosure of interest:** All Members should disclose to the Chair any relevant conflicting interest of any kind (financial or otherwise) arising in relation to any item on the agenda.

**Meeting arrangements**

* Copies of the Agenda and accompanying papers will be sent to Committee

members in advance.

* Members can request the Chair to add items to the agenda in advance of the meeting.
* All members are encouraged to speak freely and contribute to the discussions.

**Calendar**

**Tuesday 18 March 2025** – 2pm-4pm – *via Microsoft Teams*

**Wednesday 18 June** – 1pm-4pm- *In person, RCoA*

**Thursday 18 September** – 2pm-4pm – *via Microsoft Teams*

**Tuesday 9 December** – 2pm-4pm – *via Microsoft Teams*

**TO APPLY**

Please submit a short CV and complete the application form appended below. These will be shared with the appointment panel who will review applications and reach a consensus on those appointed.Please send to contact@ficm.ac.uk by **9am on Thursday 21 November.**

**If you would like to be considered for the QI lead, please specify this in your application statement and provide evidence to support your candidacy**.

**CONTACT**

If you have any questions or would like an informal chat about the role, email us at **contact@ficm.ac.uk** and we will get right back to you.



**FACULTY LEADERSHIP:**

PAS Application Form

Name

Job Title

GMC Number

Telephone

Email

Please provide a short statement highlighting your relevant experience and interest, and why you would like to apply for this role (max 350 words):

***Data management:*** *We will share your application form securely with the appointment panel only. Your data will be stored securely.*