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**FACULTY LEADERSHIP:**

ACCP Sub-Committee (FICMASC)

2 x ACCP Members & 2 x Consultant Members

**SUB-COMMITTEE AIMS & OBJECTIVES**

The Sub-Committee coordinates and oversees the Faculty’s focus in the areas of:

* All matters relating to Advanced Critical Care Practitioners
* Reviewing the ACCP curriculum
* Developing educational content – Optional Skills Frameworks
* Annual ACCP Conference
* Reviewing FICM ACCP membership applications
* CPD arrangements
* Consultations and contributions to guidelines

**Confidentiality:** Members of the Sub-Committee should observe total confidentiality with respect to any discussions or papers considered confidential or sensitive, except where disclosure has been formally permitted.

**Diversity, equity, and inclusion is an integral part of our culture at FICM, so it is important to us that this is reflected in our recruitment practices. We strongly encourage applications from individuals from all ages, races, genders, sexual orientations, ethnicities, and perspectives to ensure we maintain an inclusive culture that encourages, supports and celebrates our differences.**

**THE ROLE & YOU**

**Terms of Office:** The term of office for Sub-Committee members is three years. Second terms are at the discretion of the Faculty Board.

**Person Specification for ICM Consultant Members:** Those eligible must meet the following essential criteria:

* Be a Member in good standing with the Faculty of Intensive Care Medicine in active practice as a Consultant
* Have up to date knowledge of Good Medical Practice (GMC, 2013)
* Have up to date knowledge of ACCP education (ACCP curriculum, 2015 & 2023)
* Significantly contribute to their local ACCP programme

**Person Specification for Qualified ACCP Members:** Those eligible must meet the following essential criteria:

* Be a FICM ACCP Member in good standing with the Faculty with at least 50% clinical time
* Studied according to the FICM ACCP curriculum 2015
* Have up to date knowledge of Good Medical Practice (GMC, 2013)
* Have up to date knowledge of ACCP education (ACCP curriculum, 2015 & 2023)
* Significantly contribute to their local ACCP programme

It is recommended that potential Sub-Committee Members discuss their appointment with hospital colleagues and senior management, to ensure they can dedicate the appropriate time to the role.

Applicants who already sit on other UK-wide ICM organisations’ committees where responsibilities overlap can apply but would be expected to resign from these other roles if their application was successful.

**SUPPORT**

On beginning your appointment you will join the Sub-Committee, some of whose members have been in post for over three years. They will support you from your first meeting and throughout the first year. The Sub-Committee is a positive and open work environment and the FICM Secretariat will be on hand to support you as you join and with any subsequent workflow.

**RESPONSIBILITIES**

* Sub-Committee Members are expected to attend all meetings.
* Members are expected to take an active part in the work of the FICMASC, including:
* Taking part in Sub-committee discussions (in person and by email).
* Taking responsibility for workstreams and projects.
* Attending other events (i.e. ACCP Conference) to do with the committee’s work.
* Attend regular virtual membership review meetings (expectation 6 per year)
* Reading all relevant written and online materials that are sent to members.
* Producing written documents including contribution to the FICM newsletter, *Critical Eye*, and the Faculty website.
* Sub-Committee members may also be asked to represent the Faculty on external bodies such as Partner Colleges or the Academy of Medical Royal Colleges.

**MEETINGS**

* Typically, meetings take place quarterly.
* There will be a combination of virtual and in-person meetings. This will be specified in advance.
* Travel expenses are reimbursed subject to the expenses policy.
* Members may not send delegates to attend in their place.

**Disclosure of interest:** All Members should disclose to the Chair any relevant conflicting interest of any kind (financial or otherwise) arising in relation to any item on the agenda.

**Meeting arrangements**

* Copies of the agenda and accompanying papers will be sent to Sub-Committee

members in advance.

* Members can request the Chair to add items to the agenda in advance of the meeting.
* All members are encouraged to speak freely and contribute to the discussions.
* Whenever possible, the Co-Chairs of the Subcommittee will try to obtain a decision by consensus. Voting (if required) will be by a show of hands of the full subcommittee members present. The motion will be passed by a simple majority. In the event of a tie, the Co-Chairs will have a second, or casting vote. The ruling of the Co-Chairs on a point of order will be final.

**EQUITY, DIVERSITY & INCLUSION**

FICM is dedicated to creating a committee environment that values and promotes equity, diversity, and inclusion. We believe that diverse perspectives, backgrounds, and experiences contribute to the richness of our discussions and enhance the quality of our decision-making processes as we strive to work towards [our Strategic Aims](https://www.ficm.ac.uk/aboutusaboutthefaculty/our-strategic-aims).

In alignment with our commitment to EDI, members of this committee are expected to:

1. Foster an inclusive and welcoming atmosphere, respecting and embracing individual differences in race, ethnicity, gender, sexual orientation, socio-economic status, age, ability, professional background and other characteristics.
2. Actively seek and consider a variety of perspectives in discussions and decision-making processes, recognising that diversity of thought leads to innovative and effective solutions.
3. Strive to eliminate any form of discrimination, bias, or exclusion within the committee, and work towards creating an environment where all members feel valued and heard.
4. Promote equal opportunities for participation, engagement, and leadership within the committee, ensuring that all voices have the chance to be heard and contribute.
5. Regularly review and assess our practices to identify and address any barriers to equity, diversity, and inclusion, and actively work towards continuous improvement.

**CALENDAR OF FORTHCOMING MEETINGS**

* 11 March 2025 (virtual)
* w/c 2nd June 2025 (TBC)
* 16 September 2025 (virtual)
* 25 November 2025 (RCoA)

**TO APPLY**

Please submit a short CV and complete the short application form appended below. These will be shared with the appointment panel who will review applications and reach a consensus on those appointed.Please send to [contact@ficm.ac.uk](mailto:contact@ficm.ac.uk) by **9am Tuesday 4 February 2025**

**CONTACT**

If you have any questions or would like an informal chat about the role, email us at **contact@ficm.ac.uk** and we will get right back to you.

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**FACULTY LEADERSHIP:**

FICMASC Application Form

Name:

Job Title:

GMC/NMC/HCPC Registration Number:

Telephone:

Email:

Please provide a short statement highlighting your relevant experience and interest, and why you would like to apply for this role (max 350 words):

***Data management:*** *We will share your application form securely with the appointment panel only. Your data will be stored securely.*